

## ENoP offer Internship

(01.02.2010)

The European Network of Political Foundations (ENoP) is seeking for its secretariat a fulltime intern (3 – 6 months) to support the European-funded project "Strengthening internal and external communication and cooperation of political foundations from EU-Member-States in Development Cooperation and Democracy Promotion". The internship is part of the capacity building measures for ENoP member organisations, i.e. **any applicant should be connected to an ENoP member organisation**. The position will be based in Brussels.

### About ENoP

The "European Network of Political Foundations – independent actors in democracy promotion, development cooperation and political dialogue" - ENoP was established in 2006. It serves as a cooperation structure, communication and dialogue instrument between European political foundations and the institutions of the European Union as well as civil society actors in the fields of democracy promotion and development cooperation. Further to that, it provides services to its members to promote their integration into the respective programmes of the European Union.

Further Information please visit: [www.enop.eu](http://www.enop.eu)

### About the Internship

Through its "practical training programme", the ENoP secretariat offers the chance to get real-life work experience with the European institutions and the daily functioning of a Brussels-based office.

The successful candidate will assist the project manager and the accountant in their office activities.

The intern will have a practical overview of the daily project management procedures, gaining experience from both the narrative and accounting point of view. He/she will thence play an active role in the organisation of project activities and in the communication process between the ENoP secretariat and the members and other actors.

The successful candidate will receive a financial support for the whole duration of the internship.

The ideal candidate should be fluent in English and have a very good computer literacy.

**The position will be vacant from 1<sup>st</sup> April 2010.** Interested candidates are kindly asked to submit their CV and a letter of recommendation from the respective ENoP member organisation (English version) to the following email address: [info@enop.eu](mailto:info@enop.eu).

The **deadline** for submission is **10 March 2009**.



**ENoP – EUROPEAN NETWORK OF POLITICAL FOUNDATIONS**  
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